

Description
Distribution Methods-New and Current Students

Main Campus (4380 Main St)
Training/ Certifications
Bais Yaakov of 18th Avenue Campus
Cope Education Campus Ditmas Campus

Community Standards

Jurisdiction of the College Conduct System

Student Code of Conduct

Additional Information
Timely Warning Email/Text/Website
Immediate Notification
Campus Security Authorities
Campus Security Authority Training

Campus Residences Academic and Administrative Buildings Athletic Facilities Maintenance Procedures

Enforcement Authority Arrest Authority Jurisdiction Relationship with Local Police Memorandum of Understandings

Education Orime Prevention Measures Bystander Intervention

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The Daemen College Division of Student Affairs, under the direction of the Clery Coordinator, Daemen College's Vice President for Student Affairs, is responsible for preparing and distributing the Annual Security and Fire Safety Report (ASR). We work with many other departments and agencies to compile the information. We encourage members of the campus community to use this report as a guide for safe practices on and off campus. This report covers information at the main campus located at 4380 Main St in Amherst, NY, the Brooklyn campuses discussed below, and affiliated non-campus property as outlined by the Department of Education.

It is available on-line at <a href="www.daemen.edu/ASR">www.daemen.edu/ASR</a>. Each member of the Daemen community receives an email annually that describes the report and provides its web address, as well as information as to how to request a printed copy to be sent via mail. Similarly, prospective students and employees can request that a copy be mailed to them by contacting the Office of the Vice President for Student Affairs at (716) 839-8332 or via mail at 4380 Main Street, Amherst, NY 14226. A hard ASR is also available for review, along with the campus crime and fire logs, at the front desk, staffed 24/7, in the Wick Student Center.



The College Conduct Sy





Alternatively, community members may initially discuss the matter with any other employee of the College, or involve any other person to help you bring your report forward, so long as it is promptly brought to the attention of the Vice professional Counselor(s), have been instructed that if and when they deem it appropriate, they are to inform the persons they are counseling of any procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics.

The Office of Student Affairs will provide to a victim of a crime of violence, or a victim's next-of-kin, the results of the disciplinary proceeding conducted by Daemen College. Daemen evaluates incidents on a case-by-case basis using the guidelines in the student handbook and/or employee manual as applicable.

In an effort to provide timely notice to the Daemen College community, and in the event of a serious incident which may





Daemen College maintains a close, professional relationship with the Amherst Police Department, as well as other local agencies, as well as local advocate agencies such as Crisis Services of Buffalo. A formal Memorandum of Understanding with the Amherst Police Department has been put forward but has not been endorsed by the APD at this time. In practice,



Order of No Contact



incident appropriately. This privacy is different from confidentiality which is afforded to a student who speaks with a campus counselor or outside advocacy agency such as Crisis Services of Buffalo. In those instances, no identifying information is shared or reported to campus authorities unless there is an imminent risk to the safety of the student and/ or campus community.

right to notify proper law enforcement authorities, to be assisted by campus authorities in notifying law enforcement authorities if the victim so chooses, or to decline to notify such authorities, it should be noted that unwillingness to make a complete report to the College and/ or the police will correspondingly impact the ability of the police and/ or the College to take effective action or safety measures.

Even Daemen officers and employees who cannot guarantee confidentiality will maintain the privacy of a student(s) to the greatest extent possible. The information provided to a non-confidential resource will be relayed only as necessary for the College to investigate and seek a resolution.

Students who are survivors of assault or harassment, including incidents that are sexual in nature, have the availability of several resources both on and off-campus, including 24/7 access to an Administrator On-Call (AOC) who is trained to specifically address these matters. Information will be provided as needed on resources for mental health counseling, medical services (including information on sexually transmitted infections and forensic examinations), legal services and any other pertinent campus or community resources. Student Affairs can work with survivors to implement persona non grata or no contact orders, manage residence hall and/ or class conflicts, and similar measures as needed.

Additionally, a Campus Based Advocate from Crisis Services of Buffalo coordinates regular campus training and education, including bystander intervention for student leaders, as well as providing support in the event a student is sexually assaulted. Students can also contact any of the offices or agencies below for additional support and assistance.

716-858-2525

Campus Safety Orisis Services - Victims advocate program Orime Victims Board Campus Student Counseling Services	PHONE 716-839-SAFE (7233) 716-834-3131 716-847-7992 716-839-8337
Health and Insurance Services Residence Life Staff (RAV HD) or Directors Student Affairs Staff or Dean of Students	716-839-8446 716-839-8200 716-839-8332
Amherst Police/ Buffalo Police Erie County Sheriff/ Dept. of Family Offenses	PHONE 911 716-858-6102

Brooklyn Police [66 precinct] / NY Police 911
Brooklyn 66 Precinct 718-851-5611 or 718-851-5641
Kings Coun ET@0.0000912 0 612 792 reW\* nBT/ F1 9 Tf1 61-0 g0745 RQ(8)-5(5)7(1)]



Erie County District Attorney/ CARR Unit

For further information, contact the Counseling Services Office



prevent College employees from harassing non-employees. Initially, in the case of student on student discrimination, harassment, and/ or sexual harassment complaints or inquiries should be made to the Vice President for Student Affairs (Wick Student Center, 716.839.8519) for investigation and adjudication under the Student Code of Condu



As examples, the following kinds of conduct, or others with similar harassing effect, are absolutely prohibited if such conduct falls within the definition stated above:

1. Abusing an employee or student through epithets, slurs, negative stereotyping, or threatening, intimidating





to crises and concerns. Chaired by the Vice President for Student Affairs (VPSA), the campus Emergency Response Team (ERT) meets regularly in order to review and become familiar with the plan, conduct training exercises for the community, and ensure that the plan is continually updated and revised. Regular training and drills are conducted oncampus with consultation from Amherst emergency response service personnel. Additionally, the College has implemented an Administrator On-Call (AOC) system to ensure that a senior level administrator is informed whenever a significant incident occurs that affects the safety of individuals or the campus property. This system is in place at all times regardless of whether classes are in session or not.

It is not feasible or practical to develop an emergency plan based on every incident that may occur. Each situation and crisis is different. Even two situations of the same nature are different in circumstance. Therefore, the Daemen College Emergency Response Plan is based on the National Incident Management System (NIMS) and Incident Command System (ICS) as used by federal, state, and local law enforcement and emergency response agencies. The purpose behind ICS is to allow for integrated command of multiple response agencies to allow for ease of communication, sharing of resources, and greater flexibility in response based on the personnel at the scene at that time.

There are five major management functions that are the foundation upon which the ICS is built. These functions apply whether the team is responding to a routine emergency, organizing for a major non-emergency event, or managing a response to a major disaster. The five major management functions are:



Sets the incident objectives, strategies, and priorities and has overall responsibility at the incident or event.

Conducts tactical operations to carry out the plan. Develops the tactical objectives and organization, and directs all tactical resources.

Prepares and documents the Incident Action Plan to accomplish the objectives, collects and evaluates information, maintains resource status, and maintains documentation for incident records.

Provides support, resources, and all other services needed to meet the operational objectives.

Monitors costs related to the incident. Provides accounting, procurement, time recording, and cost analyses.

ICS follows these five major management functions for any situation, regardless of the size of the incident, When the ICS is deployed, the staff member with the most experience to handle the situation at that time, regardless of title, rank, etcetera, is deemed the Incident Commander. In most cases, this will be the Campus Safety Supervisor for that evening or the Administrator On-Call. When it is appropriate to switch command, the Incident Commander will brief the next person and transition command.

As incidents expand or contract, change in jurisdiction or discipline, or become more or less complex, command may change to meet the needs of the incident. Rank, grade, and seniority are not the factors used to select the Incident Commander. The Incident Commander is always a highly qualified individual trained to lead the incident response. The Incident Commander is also the only position that is always filled for any situation. All other team members become supporting cast and work together to resolve the crisis.

Depending on the nature of the emergency, local law enforcement and response agencies may become involved. In those instances, Daemen College staff will transition authority of the situation to the authorities. However, the Incident Commander and Daemen ERT members are still responsible for working directly with law enforcement and emergency response team members, handling media relations, and providing the necessary report for resolving a situation amicably.



After law enforcement and emergency response members leave, College staff will manage the incident and the impact on the community.

This is an intentionally broad definition used purposely so as to ensure that all incidents are responded to in a consistent manner.

For initial reporting of emergencies requiring firefighters, police, or first aid personnel, 9-1-1 should be called immediately.

Additionally, Campus Safety should be contacted for any crisis or emergency on campus proper at (716) 839-SAFE (7233).

In case of medical emergency, Daemen College has partnered with the MASH to provide transportation to and from the MASH Urgent Care Center located at 3980 Sheridan Road in Dent Tower. MASH Urgent Care is open seven (7) days per week from 8:30 am 9:00 pm and takes all insurance providers.



If the individual is unable to evacuate under their own power, he/ she should make his/ her way to an area of refuge in the building and await assistance from emergency responders. Stairwells at the ends of buildings (not the middles) are where emergency responders will expect to find individuals needing assistance with evacuation. (Specific locations of areas of refuge for all campus buildings are listed below.)

During an emergency, students are requested to confirm their location and need for assistance (or not) to Campus Safety if possible, as soon as possible. Prompt not

Safety in assuring safety as well as ensuring that first responders do not take unnecessary risks searching for individuals who are already safe and sound.

	(for per	sons unable to self-evacuat	e)
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the individual(s) involved. Security will assist medical authorities in finding their way around campus. It is imperative that Security is alerted to any emergency.

In our efforts to maintain confidentiality, please remove yourself from the immediate emergency area once assistance has arrived. This will not only give better access to rescue personnel, it will help ensure that confidential information is not overheard beyond those individuals who need to know. Thank you for your compassion and cooperation.

You may be asked to complete an accident/incident report for Security. Your cooperation in giving an accurate and detailed account of the incident will be appreciated.

In the event of an incident presenting immediate or risk of immediate threat to human safety, an evacuation order should be given by any person in authority nearest the site of the incident. Emergency services should be called, as per the

dictates. There are two designated gathering points in the event of building evacuation:

Bais Yaakov of 18th Avenue Campus:

Main staircase straight down to yard. Walk toward 46th Street.

Alternate staircase out main doors. Walk to train station.

Cope Education Campus:

Front exit (facing 18th Ave.). Turn right and walk toward East 4th Street.



their roommate or Resident Assistant of their plans and expected date of return for emergency contact

absence is contrary to his/ her usual pattern of behavior and unusual circumstances may have caused the absence. Such circumstances could include a reasonable/ reliable report or suspicion that the missing student may be endangered. Examples include, but are not limited to, possible victim foul play, expression of suicidal thoughts, possible alcohol or drug abuse, a life-threatening situation, or recent contact with persons who may

Anyone who suspects that a residential student is missing should immediately complete an online report at <a href="www.daemen.edu/missingperson">www.daemen.edu/missingperson</a> and/or notify a Resident Assistant (Main Campus), Community Assistant (Collegiate Village), Hall Director, and/or the Director of Housing and Residence Life (716-839-8200; residencelife@daemen.edu). If a missing student report is received by a Resident Assistant, Community Assistant, Hall Director, and/or the Director of Housing and Residence Life (DHRL), such individual should immediately notify the DHRL who will be res(t)5(7lea>4QQD.00000F1 9 Tf1 0 0 10 0 10 0 0 1)-3iving



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Daemen College allows students who comply with the New York State minimum drinking age of 21 years of age to



- F. Students who are of legal drinking age and who are in the possession of alcohol, or present where alcohol is being consumed, must provide proof of age when asked by any college official including Resident Assistants. If proof of age is not provided, students will be asked to dispose of the alcohol and follow-of Conduct.
- G. Underage students may not be in the presence of alcoholic beverages. The only exception is an underage resident who lives with students of legal drinking age, may be in the presence of alcohol in his/ her assigned apartment. The



who have been drinking and/ or using drugs (whether such use is voluntary or involuntary) at the time that violence, including but not limited to domestic violence, dating violence, stalking, or sexual assault occurs may be hesitant to report such incidents due to fear of potential consequences for their own conduct. Daemen College strongly encourages students to report domestic violence, dating violence, stalking, or sexual assault to institution officials. A bystander acting in good faith or a reporting individual acting in good faith that discloses any incident of domestic violence, dating violence, stalking, or sexual assault to Institution's officials or law enforcement will not be subject to the Student Code of Conduct action for violations of alcohol and/ or drug use policies occurring at or near the time of the commission of the domestic violence, dating violence, stalking, or sexual assault.



In accordance with the Clery Act, a copy of the Crime Statistics Report is available to all members of the campus community. A copy of the report may be reviewed on page 31 of this document. The procedures for preparing the annual disclosure of crime statistics include reporting statistics to the Daemen College community obtained from the following sources: Daemen College Campus Safety, Housing and Residence Life, Collegiate Village and local police municipalities. For statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year the crime was reported. All statistics are gathered, compiled, and reported to the Daemen College community via this report, entitled

crime statistics published in this brochure to the Department of Education (ED). The statistical information gathered by the Department of Education is available to the public through the ED website. Daemen College sends an e-mail to every enrolled student and current employee on an annual basis. The e-mail includes a brief summary of the contents of this report. The e-mail also includes the address for the Daemen College website

www.daemen.edu/ campussafety) and a physical copy may be obtained by making a request to the Daemen College Office of Student Affairs located in the Wick Center (716-839-8332).











In compliance with the New York State Education Law, section 6436, Bias-related Crime Act of 2000, the following information is designed to outline to the Daemen College community the applicable laws on bias-related crimes, and the penalties for the commission of bias-related crimes, the procedures for reporting crimes, and the nature of and common circumstances relating to bias-related crimes.

Daemen College employs an online Bias Reporting Form (<u>daemen.edu/ student-life/ diversity-and-multicultural-affairs/ reporting-incident)</u>



Kidnapping in the second or first degree; Coercion in the second or first degree; Criminal trespass in the third, second or first degree; Burglary in the third, second or first degree; Criminal mischief in the fourth, third, second or first degree; Arson in the fourth, third, second or first degree;





